



CANNON BUILDING  
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**STATE OF DELAWARE  
BOARD OF ARCHITECTS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF ARCHITECTS</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, December 2, 2015 at 12:00 p.m.</b>
<b>PLACE:</b>	<b>861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware</b>
<b>MINUTES APPROVED:</b>	January 6, 2016

**MEMBERS PRESENT**

Kevin Wilson, RA, Professional Member, President  
Paul Guggenberger, RA, Professional Member, Secretary  
Todd Breck, RA, Professional Member  
Robert Maffia, RA, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Flora Peer, Administrative Specialist II

**ABSENT**

**OTHERS PRESENT**

Nancy Payne, AIA Delaware  
Patrick Ryan, AIA Delaware

**Call to Order**

Mr. Wilson called the meeting to order at 12:27p.m.

**Discussion of Architects/Engineers Handbook**

Mr. Breck provided the subcommittee with some historical information. Mr. Ryan explained a situation in 1995 and gave some history. Mr. Maffia stated that the chart from NJ seemed to be the best option. Mr. Ryan wanted to go over what happened for a better understanding of the handbook. Mr. Breck said something about an "IBC" or "BOCA?" sheet. Mr. Ryan stated that the background is what he wanted to share with the committee. The understanding between arch and engineers has gotten better over the years.

**Adjournment**

With no further business before the board, Mr. Wilson made a motion, seconded by Mr. Guggenberger to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 1:25 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" and the last name "Peer" clearly distinguishable.

Flora Peer  
Administrative Assistant II